



Educating Students From  
Pre-K (Age 3) through Grade 8

**Saint Mary Catholic School**  
424 E Broadway Street \* Centralia, IL 62801  
Phone: (618) 532-3473 Fax: (618) 352-2010  
Mrs. Maria Pryor, Principal  
[mariapryor@stmarycentralia.org](mailto:mariapryor@stmarycentralia.org)



## ENROLLMENT CONTRACT 2024-2025

(Form deadline – April 1, 2024)

Family Name: \_\_\_\_\_

Parent 1: \_\_\_\_\_ Parent 2: \_\_\_\_\_

Primary Address: \_\_\_\_\_ Phone: \_\_\_\_\_  

Street Address
City
Zip Code

**Email (Parent 1):** \_\_\_\_\_ **Email (Parent 2):** \_\_\_\_\_  
**A MUST** **A MUST**

Student's Name	Birthdate	Grade (2024-2025 school year)

<b>2024-2025 Pre-School (PK3/PK4) Tuition Rate (per child)</b>		
<b>Please ✓ check your choice of attendance</b>	Tuition Rate (monthly) (pd Sept - May)	Enrollment Fee* per child (non-refundable)
<b>Full Day</b> 8:15 am – 3:00 pm (most days)	\$3500 (\$388.89)	\$350
<b>Half Day</b> 8:15 am – 10:50 am (or 11:40 am if staying for lunch and recess)	\$2550 (\$283.33)	\$350
<p><b>*NOTE:</b> <i>Preschool class sizes are limited and fill-up quickly. To guarantee your child's seat, enrollment fee is to be paid no later than April 1, 2024. Contact Maria Pryor for details.</i></p> <p style="text-align: center;"> <input type="checkbox"/> check submitted      <input type="checkbox"/> ACH withdrawal (current family only)         </p>		

<b>2024-2025 K - 8 Family Tuition Rate</b>			
Tuition payments for K-8 families are made monthly over a 12-month period through FACTS with an automatic withdrawal starting in July and ending in June when registered by June 15. Payments may be processed at a higher rate if not registered by the June deadline.			
Family Size	FAMILY TUITION RATE	Enrollment Fee (\$350 /child)	TOTAL (monthly rate, including fees)
One child	\$4450	\$350	\$4800 (\$400.00)
Two children	\$6050	\$700	\$6750 (\$562.50)
Three children	\$7650	\$1050	\$8700 (\$725.00)

## TERMS OF ENROLLMENT CONTRACT

1. Tuition may be paid in full or due each month based upon the plan you arrange through FACTS billing system. Any family paying the total tuition for the entire 2024-2025 school year by August 31, 2024 will receive a \$100 deduction. Contact Maria Pryor for details.
2. Tuition for students enrolling after the start of the school year will be pro-rated and based upon the calendar month in which the student is enrolled.
3. I/We understand that all Tuition and Fees MUST be current to be eligible for re-enrollment for the next calendar school year.
4. As a condition of St. Mary Catholic School accepting the above-named child(ren), I agree to follow the rules and policies established by the Principal and Pastor of St. Mary Parish and Catholic School. It is the responsibility of a family to familiarize themselves with the handbook including any revision when they are received and to adhere to the policies, procedures, and requirements stated therein. Any violation or failure on our part to comply with the policies, procedures and regulations may jeopardize our child/children's place at St. Mary Catholic School.

- Please select your commitment**
5. I/We understand that participation in Catholic education at St. Mary Catholic School is a commitment of **Time and Talent** in addition to that of **Treasure**. I/We agree to support the school with gifts of **Time, Talent, and Treasure** by way of volunteer assistance and participating in school fundraising activities. I/We are aware that St. Mary PTO and St. Mary Parish financially support St. Mary School. This support is because of the fundraising efforts and agree to meet the participation requirements of St. Mary Catholic School families (K-8).

\_\_\_\_\_ We wish to **participate in all** approved PTO fundraisers. (i.e., Raffle Calendars, provide desserts for Fish Fry Nights, work sporting events and work Fish Fry Nights)

\_\_\_\_\_ We choose to **Buy-Out** of the PTO fundraiser requirements and understand we are still responsible for working the Fish Fry Nights. We agree to pay the **\$400 fee** and will be billed through FACTS on **September 1, 2024**.

- Please Initial**
6. \_\_\_\_\_ I give permission for photos of my child(ren) to be taken and used (with first name usage only) for marketing purposes.  
Initial
  7. \_\_\_\_\_ I give permission for my child(ren) to use school Chromebooks and internet usage for educational purposes.  
Initial

8. I/We hereby acknowledge that as the parent or legal guardian of the child(ren) being registered, I am responsible to keep all information authorizations pertaining to the child(ren) correct and current at all times.
9. I/We understand that the Enrollment Fee is NON-REFUNDABLE.
10. All accounts must be settled before final grades and other reports are released, and in the case of graduating students, diplomas presented.
11. If any of my accounts are past due on the opening day of the school year, my family may not be readmitted unless arrangements have been made with the principal.
12. Failure to fulfill any of the above will jeopardize my Tuition Assistance eligibility and any special Tuition rate.

*I/We agree to abide by the terms and conditions stated in this Enrollment Contract. I/We have had this Contract explained and been provided with the opportunity for questions. I/We understand this is a legal, binding, and enforceable contract.*

*I/We agree the tuition amount is accurate and will pay this amount. I/We am aware that additional discounts may be applied at a later date due to financial aid. Further, I/We agree to pay the tuition amount faithfully, and I understand that the presence of my child(ren) at St. Mary Catholic School is dependent upon the adherence to this Enrollment Contract.*

\_\_\_\_\_  
Signature of Parent 1/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent 2/Guardian

\_\_\_\_\_  
Date